UNAPPROVED DRAFT1



Cllr Keith Jordan (KJ)*

Minutes of the High Wych Annual Parish Council Meeting Wednesday 25th May 2022 7.30pm in High Wych Memorial Hall

Cllr Tom Payne (TP)*

| | CII CII | r John Andreotti (JA)* | Smith (DS)* y Butcher (BS) | | |
|--------|---|---|--|-----------|--|
| | Pres | Present: Cllr Eric Buckmaster and five members of the public | | | |
| 22.028 | Elec | tk: Colin Marks, Clerk to the Parish Council | | ACTION | |
| 22.020 | | SOLVED: That Cllr Tom Payne be elected as Chairman for the ensuing year. | | | |
| 22.029 | Acceptance of Office The Chairman signed his Declaration of Acceptance of Office | | | TP/Clerk | |
| 22.030 | - | ologies for absence Councillors: None received Others: District Cllr Ian Devonshire, PC Shelly Mar | shall | | |
| 22.031 | | clarations of Interest and requests for dispensations Interests: None Dispensation requests: None received | | | |
| 22.032 | RES | Appointment of Vice-Chairman RESOLVED: That Cllr John Andreotti be appointed Vice-Chairman for the ensuing year. The Vice-Chairman signed his Declaration of Acceptance of Office | | | |
| 22.033 | Appointment of portfolio holders for the ensuing year Treasurer: Cllr Dave Smith. Will keep financial records until year end, 3st March. In the meantime a successor to keep the books and maintain the finances to be considered lifthe Clerk is to take on the role, the number of hours is to be discussed as will arrangements for running the payroll (DS assessment approx. 10 hrs pa). | | cords until year end, 3st March. nd maintain the finances to be considered. nours is to be discussed as will | DS ALL | |
| | 2. | Allotments: Cllr Dave Smith to retain finances for The Allotment has its own committee under the companies to oversee remaining allotment oversight of | oversight of the Parish Council. Cllr Tom | DS TP | |
| | 3. | Playing Fields, Open Spaces and Pavilion: Cllr Joh | nn Andreotti | JA | |
| | 4. | Footpaths/Public Rights of Way: Cllr Gareth Ema | anuel | GE | |
| | 5. | Highways: Cllr Gareth Emanuel | | GE | |
| | 6. | Village Halls: Cllr Keith Jordan | | KJ | |
| | 7. | Police Locality: Not required | | | |
| | 8. | Others: None | | | |
| 22.034 | Review of Governance policies and procedures 1. Internal Financials Controls Policy RESOLVED: approved as presented to the meeting. | | Clerk | | |
| | 2. | Financial Risk Assessment RESOLVED: To approve, subject to the addition of | of the asset values to the cover. | Clerk | |

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3. Other Governance policies and procedures RESOLVED: That the Standing Orders and Financial Regulations be reviewed at a later Council meeting.

Clerk

There being no further business, the Chairman thanked everyone for attending and closed the meeting at 7.55pm.

Signed.....

